

Supplement to the Data Use Contract on the Use of Data of the German Family Panel pairfam through On-Site Access in Cologne

Please send the completed and signed application for the use of data through on-site access by mail, e-mail, or fax to pairfam user support at the pairfam research data center:

✉ support@pairfam.de

1. Applicant

Name	
Institution	
Position	
E-Mail address	

2. Purpose of Use

Title of research project	
Research topic(s)	

3. Preferred time period

For internal use only: To be filled by staff of the pairfam research data center!

The on-site use of the data

is approved | is not approved _____

Place, Date

Signature

§ 1 Supplementary Data Privacy Provisions

The data recipient commits himself/herself to observe the guidelines on on-site data use which here-with become an integral part of this agreement.

§ 2 Analyses and Outputs

1. The research data center pairfam has the right to store all analyses as well as all results and files (outputs) requested for extraction from the on-site environment for an unlimited period of time and on its own discretion. The research data center pairfam is not obliged to store the analyses results, outputs, or other project data and files beyond the ending date of the agreement.
2. The research data center pairfam reserves the right to carry out a data privacy check of the outputs. This check may take place prior to or after the transmission to the data recipient.

§ 3 Guidelines for the On-Site Use of Data in the Data Security Room

The stay of data recipients in the pairfam data security room is subject to the observation of the following guidelines:

1. The data privacy arrangements specifically laid down in the regular data use agreement, particularly the prohibition of re-identification of persons, households, and institutions, have to be observed.
2. Data recipients are granted access to special, data privacy-checked PC workstations for carrying out the research project listed in Art. 2. Persons may stay in this room only during normal office hours. Access authorization (e.g., transponder cleared for this room) may be used only for own access and must not be transferred. The data recipient is not allowed to grant access to other persons neither from outside nor inside the room.
3. Data recipients are allocated one PC workstation each. They are obliged to secure their PC workstation against unauthorized access or inspection of the data even during short absence.
4. Without permission of the pairfam staff, the data recipients are not granted access to the PC workstations of the pairfam staff and/or PC workstations other than those listed in § 3. If requested, it is possible to use internet-capable PCs outside the data security room.
5. It is prohibited to bring laptop computers, mass storage equipment, cellphones, and image recording equipment (e.g., cameras, camera cellphones) into the data security room.
6. Upon request, pairfam staff is to be granted access to analyses and working material of the data recipients at any time.
7. The research data center pairfam archives all analysis results and outputs of the data recipients. Outputs may basically be obtained only through the pairfam user service.
8. It is prohibited to take away data (particularly storage on data carriers), analysis results, or even only data extracts as well as outputs from the data security room without permission.
9. Data recipients are prohibited from manipulating the technical equipment of the PC workstations. The installation and use of programs other than those preinstalled on the PC require the written approval of the pairfam user service.

Place, Date

Signature of Applicant

Note: This is an English translation of the German original; for legal purposes the German version is authoritative.